



Houston Saengerbund

2019 Grant Program

The **Houston Saengerbund**, founded in 1883, is the oldest musical association in the city and features a Maennerchor (men's choir), a Damenchor (women's choir), and a Gemischterchor (mixed choir).

The purpose of the Society is to cultivate the furtherance of song and music, to preserve the German language, to promote the Society's life, and to convey good German customs and morals.

To further these ends, the Houston Saengerbund's Charitable Giving Initiative provides grant funding to eligible organizations that share our ideals so that together we may enhance the arts and culture that Houstonians have come to enjoy.

In order to help streamline the numerous requests we receive and to ensure adequate funding for the many worthy organizations that Houston Saengerbund has supported over the years, the Board has implemented this grant funding process.

Who is eligible?

Requests will be accepted and considered by the Society from organizations that are designated by the IRS as charitable or not-for-profit (typically a 501(c) organization). Individuals and for-profit entities are *not eligible* for grant funding through this program.

What criteria is used?

Funding of requests will be prioritized for those organizations and events that help further the Society's goals by:

- promoting the musical arts, with particular emphasis on German-language composers and lyricists or musicians with a German language background, training, or heritage;
- promoting the German language, both written and spoken; and/or
- promoting the history and culture of the German speaking world.



Apply online by September 15, 2018 at
HoustonSaengerbund.org

For more information, contact:
grants@houstonasaengerbund.org



Houston Saengerbund

2019 Grant Guidelines

Program Information

Houston Saengerbund provides resources for select partners to share and expand our love of the German language and the art, music, and culture of the German-speaking world. The Society's grant funding is used for a variety of projects and programs, all designed to expand our community's awareness of the impact that Germany and German-speaking immigrants have had on Texas and throughout the United States.

Applicants must meet the following eligibility requirements:

- Only not-for-profit organizations may apply and receive funding;
- Individuals are not eligible to participate;

Organizations may apply for as little as \$250 and for as much as \$10,000 in grant funding annually with no waiting period before reapplying for a subsequent year. Organizations must meet all eligibility requirements, including supporting the goals and intent of the Society, and must agree to the contract terms prior to disbursement of funds. Funding is based upon the calendar year to match the Society's fiscal year of January through December.

Houston Saengerbund utilizes its membership to select its grant recipients and the Board of Directors makes the final determination on which grant requests to fund. The selection committee uses the same process, rubric, and scoring for all grant funding requests. Applications failing to meet the Society's eligibility criteria or those considered incomplete will not be sent to the Board for consideration. Grants are awarded based upon merit and available funding. Consequently, the number of grants awarded may vary from year to year.

The selection committee will make its recommendations to the Board and the Board will make its decision at its October Board meeting. Applicants will be notified of the selection committee results by November 1, 2018. Funding will occur no earlier than January 1, 2019.

Houston Saengerbund reserves the right to review the terms and conditions of this grant program and to make changes at any time, including termination.

Application

The application is available online at www.HoustonSaengerbund.org. For 2019 funding, applicants must apply online or by using the downloadable PDF between June 1 and September 15, 2018 with final submission received by 11:59pm on Saturday, September 15, 2018.

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Houston Saengerbund

2019 Grant Application

Executive Summary:

Organization:	Contact:
Mailing Address:	Phone:
City, State, ZIP:	Email:

Project Description:

Funding Amount Requested:	Total Project Budget:	Funding Needed By:
Name of Your Project or Event:		Project or Event Date(s):
Brief Description of Your Project or Event:		
How Many Participants in Your Organization:	Target Audience:	Target Geographic Area:

Need & Methodology:

What do you expect to accomplish with the requested funding?
How does your project support the Society's goals of promoting German arts, language, and culture?
What other sources of funding do you have available or have you requested for this project?



Houston Saengerbund

2019 Grant Application

Agreement:

By making application for funding, you agree to the following, if and when funding is approved:

1. an authorized representative of your organization must sign a contract letter prior to disbursement of funds;
2. funds must be used only for the purposes described herein and according to the terms of the contract;
3. an accurate record shall be maintained of all expenditures made under this grant;
4. a written narrative and financial report regarding the use of the funds shall be provided; and
5. your organization shall provide reciprocal marketing and advertising of Houston Saengerbund events, as applicable.

By signing below, Applicant agrees to the terms of the application process stated above and verifies all information to be true and accurate, to the best of his or her knowledge.

Printed Name of Applicant

Title

Signature

Date

For Office Use Only:

Date Received: _____

Processed By: _____

Art Music Language Culture

Requested Amount: _____

Date Referred: _____

Date Approved: _____

Amount Approved: _____

Date Funded: _____